



100 Felton Street, Suite 201, Waltham, MA 02453 | 617-782-7800  
34 Main Street, Marlboro, MA 01752 | 508-251-0412

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## NOTICE OF INTENT TO VACATE APARTMENT

Date of Notice \_\_\_\_\_

Resident Name \_\_\_\_\_

Apartment # \_\_\_\_\_

I/we the residents of the above apartment, hereby give notice that I/we intend to vacate the apartment on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

- I/we have completed the term of my/our lease or rental agreement
- I/we have not completed the term of my/our lease or rental agreement

I/we are vacating because \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I/we understand that my/our apartment must be inspected prior to our vacate date.  
My/our new address is:

\_\_\_\_\_  
City/town \_\_\_\_\_, State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # \_\_\_\_\_

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Resident Signature  
cc: Resident File